



Portable Appliance Test - Completion Certificate

Certificate Number: 1610 - 123

SITE DETAILS

Client: ABC Business
Address: 123 Road

Contact Person: Barry
Phone: 023 123 4567

PAT TEST SUMMARY

Passed: XX **Failed:** XX **Total Tests:** XX **Repairs:** XX

NEXT INSPECTION DATES

Office: xx/xx/xxxx **Workshop:** xx/xx/xxxx **Vehicles:** xx/xx/xxxx **Kitchen:** xx/xx/xxxx

Others:

This is to certify that the electrical appliances detailed on the attached 'Asset Schedule Report', have been tested to comply with the New Zealand Health and Safety at Work Act 2015 and AS/NZS 3760 2010 for the in service testing of electrical equipment.

Under the act, an employer has a duty of care, under section 6c, to ensure that portable electric appliances used by employees are maintained and tested on a regular basis to ensure their operational safety.

This certification does not guarantee the future safety of the equipment nor does it guarantee the correct operation for any length of time. The user of any appliance should pay particular attention to any fault or defect that may occur during future use and if there are any doubt as to the safety or correct operation, the appliance should be removed from service for future inspection by a service person.

Any equipment failing the test has been labelled 'FAILED' and has been listed on the 'Asset Schedule Report' together with reason for failure.

THE FAILED APPLIANCES MUST BE REMOVED FROM SERVICE UNTIL THE DEFECT HAS BEEN RECTIFIED.

Any repairs carried out by our technicians are completed to the highest standard, but no guarantee to the future safety of the equipment nor any guarantee to the correct operation of the equipment applies.

Dated: xx/xx/xxxx

Technician Name: Kevin Johnson

Registration Number: PAT 1603-XXX

This certificate expires on the last 'Next Inspection Date' above

These records should be kept in your site 'Health & Safety Register' for future inspection.

